

IC Net Limited

Company profile:

IC Net Limited is a multidisciplinary consulting firm committed to helping people stand on their own feet by offering solutions in Rural and Urban Infrastructure Development, Public Sector Governance, Monitoring and Evaluation, Environment, Fisheries, Health, Education, and Training. IC Net is ISO27001-certified and is committed to quality, IT security, and transparency. Since its founding in 1993, IC Net has completed more than 400 projects and carried out short-term technical services throughout the developing world. At any moment, IC Net's experts carry out more than 25 projects around the world. Our clients include Japan International Cooperation Agency (JICA), Japan Bank for International Cooperation (JBIC; integrated in JICA), Ministry of Foreign Affairs in Japan, World Bank, Asian Development Bank, and UN organizations. Currently IC Net employs around 100 professionals and 25 core administrative staff at the headquarters, and several locally-employed project staff members.

Application instructions:

To apply, please email your cover letter with salary requirements and curricula vitae to ICUSintern2014@gmail.com.

IC Net USA Office Intern

Position starting date: Summer 2014 (negotiable)

Position's location: Washington, DC

Position summary: The intern works independently to provide efficient and effective research and logistical support to the Program Associate.

Primary responsibilities:

- Support the Program Associates's projects - consultant logistics, formatting reports, developing social media content, etc.
- Conduct research on topics on international development.

Required skills and qualifications:

- Students working on Masters Degree in International Affairs, Economics, Business / Business Administration, or other relevant area.
- Excellent writing, research and organizational ability.
- Excellent computer skills.
- Excellent communications and interpersonal skills.
- Demonstrate strict attention to detail.
- Ability to handle multiple tasks under deadlines.

Desired skills and qualifications:

- Fluency in Japanese language is advantageous
- Work experience in international development is an advantage